

## **Shared Support Maryland, Inc. Support Broker Position Listing – March 2018**

Shared Support Maryland, Inc. is seeking Support Brokers to work for people with disabilities in Maryland that use Self Directed Services option for their DDA services. We are especially seeking those to work for people in Western Maryland (Carroll County, Frederick, Washington and Garrett), Southern Maryland and Harford County.

Shared Support Maryland, Inc. provides a mechanism for people to direct their own services. People live in their own homes, alone or with roommates they have chosen. People hire and are in charge of their own support staff, hold jobs that pay a living wage and spend their time in activities of their choosing.

Some of the major roles and responsibilities of a Support Broker are to support a person to learn about and exercise their employer and budget authority, (meaning that the person is ultimately in charge of all hiring, employee related matters, supervising, budget development, decisions and changes). This may involve, assisting individuals in determining the supports they need and how they are arranged, supporting a person to develop their plans, supporting a person to hire and manage their employees and assisting in connecting people to resources and others.

Join this unique organization and continue to forge the way of self directed and personalized services for people with disabilities in Maryland and beyond.

Job Type: Part time or full time

### **Qualifications and Skills**

Current Support Broker Certification required.

Technical aspects of the positions require ability (with or without accessible software/hardware) to word process (Microsoft Word, Excel essential), utilize gmail and its applications, reliable transportation for travel between customers, to and from trainings and meetings. Timely handling of timekeeping and administrative tasks is essential.

Personal, voluntary and/or professional background in civil rights, humanitarianism, social justice and advocacy is essential. In lieu of direct experience, having and living the ideal that all people with any disability, as with everyone else, belong in the ordinary fabric of their neighborhoods and communities ~ without exception ~ is essential.

Shared Support Maryland, Inc. is an Equal Opportunity Employer and a diverse, inclusive, accepting, welcoming, safe space for everyone.

Please send resume and cover letter to [info@sharedsupportmd.org](mailto:info@sharedsupportmd.org).

In your resume and cover letter, let us know about your experience in supporting people to gain control over their lives and how you have lead teams toward action.